



BOB RILEY  
GOVERNOR

# State of Alabama Alabama Department of Corrections

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DONAL CAMPBELL  
COMMISSIONER

November 10, 2005

TO: WARDENS  
HEADS OF STATE AGENCIES  
DIVISION HEADS  
ADMINISTRATIVE REGULATION MONITORS

CHANGE #1  
ADMINISTRATIVE REGULATION 212

## OVERTIME WORK

PURPOSE: Publish revised responsibility.

CHANGES TO BE MADE:

### Reference

### Action Required

AR 212, *Overtime Work*,  
dated March 8, 2005.

Page 2, Paragraph IV. B. 1-3.    Renumber existing subparagraph IV B. 1, 2, 3 to 2, 3, 4.

Page 2, Paragraph IV. B. 1.    Insert new subparagraph IV. B. 1. "That they develop their institution/division Standard Operating Procedures (SOP) as necessary for the implementation of AR 212, *Overtime Work*."

File this numbered change at the back of the regulation after annotating both the index and the regulation to indicate the required changes have been completed. Advise all personnel in your organization of the change to this regulation.

  
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Donal Campbell, Commissioner