



STATE OF ALABAMA
DEPARTMENT OF CORRECTIONS

July 3, 1985

ADMINISTRATIVE REGULATION

OPR: RME

NUMBER 021

ACA STANDARD 4026

Consultation with Colleges and Universities

I. GENERAL

This directive provides the mechanism for Central Office to coordinate/establish/utilize internship and practitioner programs offered through state colleges/universities and to train persons for a career in corrections. It further encourages the use of local college/university facilities in arranging special training/information conferences and learning seminars.

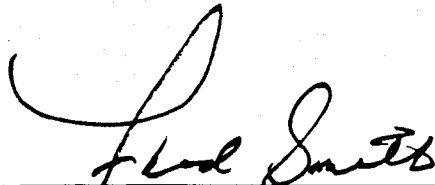
II. POLICY/PROCEDURE

1. Local colleges and universities can provide qualified persons to serve as both current interns as well as potential recruits. The Department encourages action to initiate and maintain liaison with these institutions and to solicit their cooperation in establishing intern and practitioner programs in corrections.
2. The Central Office, Research, Monitoring and Evaluation (RME) is the focal point for coordination of these activities. Regional Director/Wardens and Directors should contact local colleges and universities for the purpose of obtaining qualified students for voluntary work in corrections.
3. The Director of RME is responsible for establishing and maintaining personnel files on all such students. An intern's file should contain at least the following:
 - a. All correspondence to and from the state college or university and intern relative to placement.

- b. A Department of Corrections disclosure/release form completed by the intern. (See Annex A, B)
- c. A written performance evaluation by the supervisor in charge of the intern and the supervisor's recommendations for future employment possibilities.

III. CONSULTATION SERVICES

Colleges, universities and military installations offer many opportunities for assistance to the staff of the Department of Corrections and they can be used to obtain advice and assist in arranging special training conferences and seminars. Therefore, the Department supports use of these resources in an effort to establish and maintain liaison with local educational entities for cited purposes.



Fred Smith, Commissioner

RELEASE,
OBLIGATION TO DISCLOSE INFORMATION
AND
ASSUMPTION OF CORRECTIONS' POLICIES
AGREEMENT

I, _____, having requested authorization
to enter _____
(name of correctional institution) for the purpose of _____
intend to be bound by this release and agreement to disclose
information and comply with corrections' policies.

RELEASE

I expressly waive any rights of any kind or nature
whatsoever which I may have for damages and do hereby relinquish
any right to any cause and causes of action, suits and any
other claims and dements whatsoever in law or in equity which
I may have against the State of Alabama, the Alabama Department
of Corrections and its officials and employees or which
my executors or administrators hereafter can, shall or may
have for or by reason of any matter, cause or thing whatsoever
arising out of Alabama Department of Corrections granting
said request for authorization to enter one of its correctional
facilities.

DISCLOSURE OBLIGATION

WHEREAS, the above-named party desires to interview
a State of Alabama inmate or several inmates for the purpose
of _____,
and said interview(s) will result in the interviewer submitting

upon entering the penal institution and; such risks as s/he should know upon entering the correctional institution, or are obvious and apparent.

Sworn to, and subscribed to, before me on this _____ day
of _____, 198_____.

(Notary Public)

GENERAL RELEASE

I, _____, having requested authorization to enter _____ (name of correctional institution) for the purpose of _____, intend to be legally bound by this release.

I expressly waive any rights of any kind or nature whatsoever which I may have for damages, and do hereby relinquish any right to any cause and causes of action, suits and any other claims and dements whatsoever in law or in equity which I may have against the State of Alabama, the Alabama Department of Corrections and its officials and employees or which my executors or administrators hereafter can, shall or may have for or by reason of any matter, cause or thing whatsoever arising out of Alabama Department of Corrections granting said request for authorization to enter one of its correctional facilities.

Sworn to, and subscribed to, before me on this ____ day of _____, 198_.

(NOTARY PUBLIC)