



KAY IVEY
GOVERNOR

State of Alabama Department of Corrections

Alabama Criminal Justice Center
301 South Ripley Street
P. O. Box 301501
Montgomery, AL 36130-1501
(334) 353-3883



JOHN Q. HAMM
COMMISSIONER

March 21, 2023

ADMINISTRATIVE REGULATION
NUMBER

005

OPR: PUBLIC INFORMATION

PUBLIC INFORMATION

I. GENERAL

This Alabama Department of Corrections (ADOC) Administrative Regulation (AR) establishes responsibilities, policies, and procedures implementing and coordinating Communications and Public Relations. Its purpose is to establish guidelines for the provision of information to the public and for staff and offender contacts with the media.

II. POLICY

It is the policy of the ADOC to maintain positive, informative relationships with the public, the media, and other agencies with related functions, consistent with the security and privacy interests of the Department, its staff, and the inmates confined in the ADOC institutions.

III. DEFINITION(S) AND ACRONYM(S)

- A. **Facility News Contact**: An individual designated by the Warden/Designee to coordinate dissemination of information and statements concerning institutional activities as coordinated through the Public Information Manager (PIM).
- B. **News Media**: News publications, accredited news services such as the Associated Press, online news sources, licensed radio, and television broadcast stations or networks, and government franchised community cable television systems that originate scheduled news programming. This includes newspapers and magazines, published at least weekly or monthly and containing news and featured articles appealing to a broad spectrum of interest. News media excludes broadcast programs syndicated by