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JOHN HAMM  
COMMISSIONER

September 25, 2024

To: WARDENS  
DIVISION DIRECTORS

CHANGE #2  
ADOC WOMEN'S SERVICES  
CLASSIFICATION MANUAL

## DEFINITIONS

**PURPOSE:** To modify the ADOC Women's Services Classification Manual-Section 5.4 Minimum Custody Level.

**CHANGES TO BE MADE:**

**Reference:**

ADOC Women's  
Classification Manual  
dated May, 2019

Section 5.4, Page 38

**Action Required:**

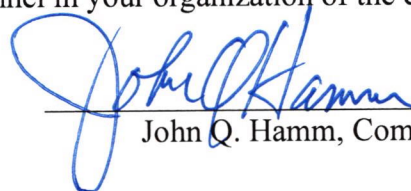
Please delete from **Criteria for Minimum-Community Custody:**  
3) Inmates convicted of a current homicide offense may be considered for Minimum-Community custody upon completing 50% of the sentence.  
4) Inmates with life sentences for homicides are excluded from Minimum-Community custody consideration at this time.

Section 5.4, Page 37

Please add to **Bars to Minimum-Community:**

- Inmates convicted of a homicide case.
- Inmates convicted of a traffic related homicide (manslaughter, criminally negligent homicide, leave the scene of an accident (with injury)) are not barred. However, if the nomenclature of the conviction is "murder", they are ineligible. This includes Attempted Murder convictions.

File this numbered change at the back of the manual after annotating both the index and the manual to indicate changes have been completed. Advise all personnel in your organization of the change to this manual.

  
John Q. Hamm, Commissioner