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KIM T. THOMAS
COMMISSIONER

March 4, 2014

TO: WARDENS
DIVISION DIRECTORS

CHANGE #1
ADMINISTRATIVE REGULATION 403

PROCEDURES FOR INMATE RULE VIOLATIONS

PURPOSE: To update procedures during the Disciplinary Process. To clarify any misunderstanding regarding the Rule Violations Table for Medium Level Violations. Specifically, to clarify the intent behind the bolded language in parenthesis listed after nine of the individual rule violations.

CHANGES TO BE MADE:

Reference:

AR 403, *Procedures for Inmate Rule Violations*, dated June 4, 2013.

Action Required:

Section V. B. 1. b.

Change to read: If an inmate has a mental health code of MH-1 or higher, ADOC Form MH-041, *Mental Health Consultation to the Disciplinary Process*, must be completed and attached to the ADOC Form 403-A.

Rule Violations Table, Medium Level Violations
Rule Violation Numbers:
502, 503, 506, 510, 511,
512, 516, 517, 527

Replace the bolded language in parenthesis that follows each of the listed Rule Violations with the following language:

(Also includes second offense or more of the Low Level Violation of this offense in a 12 month period)

File this numbered change at the back of the Regulation after annotating both the index and the Regulation to indicate this change has been completed

Advise all personnel in your organization of the change to this regulation.

Kim T. Thomas, Commissioner