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**ADMINISTRATIVE REGULATION
NUMBER**

436

OPR: OPERATIONS

INSTITUTIONAL SEGREGATION REVIEW

I. GENERAL

The purpose of this Alabama Department of Corrections (ADOC) Administrative Regulation (AR) is to establish policies and procedures for formal periodic review of inmates confined in Administrative, Disciplinary, and Investigative Segregation.

II. POLICY

It is the policy of the ADOC to review files of inmates who are assigned to segregated housing to ensure they are in the least restrictive environment that is conducive to their rehabilitation as well as the safe, secure, and orderly operation of the institution.

III. DEFINITION(S) AND ACRONYM(S)

- A. **Administrative Segregation:** Non-punitive confinement of an inmate in a cell whose continued presence in the general population poses a serious threat of life, property, security, or the orderly operation of the institution.
- B. **Disciplinary Segregation:** An approved sanction of a disciplinary hearing resulting in an inmate's separation from the general population for a specified period of time.
- C. **Institutional Segregation Review Board (ISRB):** A committee established for the purpose of reviewing the status of an inmate confined in segregation.
- D. **Investigative Segregation:** The immediate placement of an inmate in segregation for the purposes of an investigation, either at the facility or at the direction of the Investigations and Intelligence Division, because his/her continued presence in general population poses a threat to the inmate's personal safety or to the overall security of the facility.

IV. RESPONSIBILITIES

- A. The Warden is responsible for developing the institutional Standard Operating Procedures (SOPs) as necessary for the implementation of AR 436, *Institutional Segregation Review*.
- B. The ISRB is responsible for reviewing the status of every inmate confined to administrative segregation, disciplinary segregation, or investigative segregation on a weekly basis.

V. PROCEDURES

- A. The ISRB shall:
 - 1. Consist of at least four (4) members:
 - a. A Warden, or in his/her absence, a Captain;
 - b. A Classification Supervisor or Classification Specialist;
 - c. A Chaplain or Volunteer Chaplain; and
 - d. An ADOC Psychologist or Psychological Associate or a Contract Mental Health Professional.
 - 2. Conduct a weekly review of the status of inmates who are confined in administrative segregation, disciplinary segregation, or investigative segregation.
 - a. The ISRB should review the inmate's segregation file, if applicable.
 - b. Inmates may attend the review unless their presence poses a threat to institutional security.
 - c. ISRB rounds shall be documented in the Segregation Duty Post Log.
 - d. ISRB responses to inmate's requests are documented on the inmate Daily Action Sheet, *ADOC Form 400*, and scanned into the inmate's file.
 - 3. Recommend a timeframe for the inmate to be in segregation and list objective goals for the inmate to meet while in segregation.
- B. Subject to the Warden's final approval, the ISRB may reduce an inmate's disciplinary segregation sanctions if the inmate's behavior is appropriate.

- C. The ISRB has the authority to recommend an increase or reduction of an inmate's custody that is consistent with the inmate's behavior, consistent with the ADOC Classification Manual.
- D. An ADOC Form N-258, *Social Services Action*, shall be completed for each inmate released from segregation in accordance to the ADOC Classification Manual.

VI. DISPOSITION

Any forms used will be disposed of and retained according to the Departmental Records Disposition Authority (RDA).

VII. FORMS

This regulation does not implement any forms.

VIII. SUPERCEDES

This Administrative Regulation supercedes AR 436, *Segregation Review*, dated March 13, 2006, and any changes.

IX. PERFORMANCE

- A. American Correctional Association, *Standards for Adult Correctional Institutions*, 4th Edition: 4-4253, 4-4254, and 4-4255
- B. ADOC Classification Manual


Jefferson S. Dunn
Commissioner