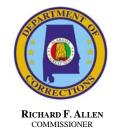


State of Alabama Department of Corrections

Alabama Criminal Justice Center 301 South Ripley Street P. O. Box 301501 Montgomery, AL 36130-1501 (334) 353-3883



August 4, 2009

TO: WARDENS CHANGE #1

HEADS OF STATE AGENCIES ADMINISTRATIVE REGULATION 219

DIVISION DIRECTORS

ADMINISTRATIVE REGULATION MONITORS

TRAINING

PURPOSE: To add disciplinary actions for a law enforcement employees' failure to

adhere to APOSTC and ADOC requirements; and, transfer Camden WR

from Region 08 to Region 03.

CHANGES TO BE MADE:

Reference: Action Required:

AR 219, *Training*, dated July 15, 2008.

Section V. B. 2. c. Change to read:

"Region 03 – Located on the premises of Fountain Correctional Facility and provides training support to the following:

- 1. Fountain Correctional Facility.
- 2. Holman Correctional Facility.
- 3. JO Davis Correctional Facility.
- 4. Atmore Work Release.
- 5. Camden Work Release.
- 6. Loxley Work Release.
- 7. Mobile Work Release.

8. Regional Division personnel to include, but not limited to I&I, ACI and SRP."

Section V. B. 2. h. Change to read:

"**Region 08** – Located on the premises of Bibb County Correctional Facility and provides training support to the following:

- 1. Bibb County Correctional Facility.
- 2. Farquhar State Cattle Ranch.
- 3. Regional Division personnel to include, but not limited to I&I, ACI, and SRP."

Section V. E. 4. b. ii. Change sentence to read "The Warden/Division Director shall impose formal disciplinary action(s) in the form of a Warning in accordance with AR 208, Employee Standards of Conduct and Discipline; and, forward a copy of the disciplinary action(s) to the Director of Training."

Section V. E. 4. b. iii. Change sentence to read "The law enforcement employee shall return to the Regional Training Center within <u>twenty-one (21)</u> days of the failed re-qualification date for additional instruction and three (3) additional attempts to re-qualify."

Section V. E. 4. b. v. (1). Change sentence to read "Relieve the law enforcement employee <u>from any post in which a firearm is required</u> and reassign him or her to administrative duties;"

Section V. E. 4. b. v. (2). Change sentence to read "Impose disciplinary action in the form of a 5-day suspension in accordance with AR 208; and"

Section V. E. 4. b. vii. Change sentence to read "If the employee fails to re-qualify upon completion of the remedial firearms training, the Director of Training shall submit a recommendation **for Dismissal** to the Associate Commissioner of Operations in accordance with AR 208.

File this numbered change at the back of the regulation after annotating both the index and the regulation to indicate changes have been completed. Advise all personnel in your organization of the change to this regulation.

Richard F. Allen, Commissioner