August 5, 2010

TO: WARDENS
HEADS OF STATE AGENCIES
ADMINISTRATIVE REGULATION 005
DIVISION HEADS
ADMINISTRATIVE REGULATION MONITORS

PUBLIC INFORMATION

PURPOSE: To clarify changes regarding institutional tours and inmate testimonials.

CHANGES TO BE MADE:

Reference: Action Required:


Add paragraph: “An inmate is not permitted to address tour groups.”

Section V. E. 12.

Add paragraph: “Children in the custody of the juvenile justice system cannot tour prisons.”

Section V. E. 13.

Add paragraph: “Children under sixteen (16) years of age MUST be accompanied by a parent/legal guardian on a tour. The parent/legal guardian and child must sign the ADOC Form 005-A, Visitor Release.”

Section V. E. 14.

Add paragraph: “Teachers and counselors cannot serve as legal guardians and accompany a child, under 16, on a tour. Only the child’s parent or actual legal guardian as named by the court can accompany a child, under sixteen, on a tour.”

Section V. E. 15.

Add paragraph: “Children ages sixteen (16) to eighteen (18) must have a waiver signed by the parent/legal guardian, but the parent/legal guardian is NOT required to attend the tour.”

Section V. E. 16.
Section V. E. 17. Add paragraph: “Children under sixteen (16) years of age visiting an institution for religious programs MUST be accompanied by a parent/legal guardian. The parent/legal guardian and child must sign the ADOC Form 005-A, Visitor Release.”

Section V. E. 18. Add paragraph: “An inmate is permitted to give religious related testimonies during religious programs only.”

Section V. E. 19. Add paragraph: “An inmate is permitted to participate in speaking engagements both religious and non-religious away from the institution. Parents/legal guardians are NOT required to sign a waiver when an inmate participates at a speaking engagement away from the institution.”


File this numbered change at the back of the regulation after annotating both the index and the regulation to indicate changes have been completed. Advise all personnel in your organization of the change to this regulation.

Richard F. Allen, Commissioner